



Peoria Area Civic Chorale

Job Description - Artistic Director/Conductor

The Peoria Area Civic Chorale exists to develop, create, produce and perform a diverse repertoire of the highest quality presented in the most professional manner for the enjoyment, entertainment, aesthetic enrichment and education of its members, its audiences, and those who live in the communities it serves.

Job Description

The primary purpose of the Artistic Director/Conductor is to provide an exceptional musical experience for all members of the Peoria Area Civic Chorale, as well as connect with the community, audience members, stakeholders, and Board of Directors.

Type of Position: Part-Time Salaried (*est. 8 hours weekly*)
Reports to: Board of Directors

Location: Peoria, IL
Application Deadline: August 31, 2024

Job Responsibilities

- Establish and enhance an artistic vision that inspires all musicians, volunteers, audiences, and the community
- Serve as the principal conductor for all applicable rehearsals, performances, public appearances, promotional opportunities, and other special events
- Incorporate a diverse selection of repertoire featuring various musical styles, genres, and difficulties
- Create a rehearsal atmosphere and artistic product that feeds the needs of singers and audiences
- Collaborate with the assistant director, accompanist, section leaders, and all other solicited musicians to create cohesive leadership for the membership
- Recruit new singers and coordinate annual audition cycles
- Develop singers' vocal skills, musicianship, and technical knowledge through appropriate vocal and rehearsal pedagogy
- Assist with key funding opportunities, such as government and private grants
- Seek new individual and corporate donors, as well as build relationships with current key donors and stakeholders
- Engage the public in supporting the mission, artistic vision, programming, and organizational values through public appearances, community collaboration efforts, and marketing opportunities
- Partner with the Board of Directors to assure fiscal health and organizational stability
- Present annual budget requests to the Board of Directors prior to the start of the fiscal year
- Attend monthly Board meetings as a non-voting member and keep the Board of Directors up to date on events and activities
- Perform all other duties as is typical for such a position and any additional duties assigned by the Board of Directors

Job Requirements

Required Education and Experience

Master's degree in music education, conducting, performance, or other applicable fields

At least 5 years of related experience, such as public/private school teaching, worship music director, or other applicable fields

Preferred Education and Experience

Doctorate in music education, conducting, performance, or other applicable fields

At least 10 years of related experience, such as public/private school teaching, worship music director, or other applicable fields

Travel

Less than 10% travel is required