

## Position Opening

### **Peoria Area Civic Chorale Festival Choir Program Coordinator**

2021-2022 Season

**ANNOUNCEMENT:** The Peoria Area Civic Chorale is seeking a qualified candidate to serve as the organization's "Festival Choir Program" Coordinator for the 2021-2022 season.

**BACKGROUND:** Founded in 1982, the Peoria Area Civic Chorale organization is governed by a Board of Directors dedicated to the Civic Chorale's Mission: to develop, create, produce, and perform a diverse repertoire of the highest quality presented in the most professional manner for the enjoyment, entertainment, aesthetic enrichment and education of its members, its audiences, and those who live in the communities it serves. The organization currently features three choirs, the Peoria Area Civic Chorale, the Peoria Area Civic Chorale Youth Chorus, and the Civic Chorale's Youth Prep Chorus. Of great pride to the organization is the acknowledgement that throughout its thirty-nine existence, the Peoria Area Civic Chorale has developed the reputation for being an organization of consequence, recognized with enthusiasm throughout the region and the State of Illinois for its dedication to music education and the highest standards of musical performance in the presentation of choral repertoire in all styles and genres. In addition, throughout its history, the PACC has consistently been a strong advocate for collaborative efforts with many other Central Illinois performance organizations including the Peoria Symphony Orchestra, the Central Illinois Jazz Orchestra, the Heartland Festival Orchestra, Opera Illinois, the Peoria Ballet, the Air National Guard Band of the Midwest, and most recently, WTVP-Peoria.

**FESTIVAL CHOIR PROGRAM DESCRIPTION:** Since 1997, the Peoria Area Civic Chorale has proudly served Central Illinois through annual Festival Choir Programs for young singers representing grades 4-9. Each year, approximately 150 student-singers participate in this program and have consistently expressed joy at the opportunity to work with a guest conductor, sing with an advanced choir of other impassioned young singers, receive an official Festival Choir Program Performance T-shirt, and then perform in the professional atmosphere of the Caterpillar Performing Arts Auditorium at Five Points Washington. The two-day musical experience begins on Thursday of performance week with a combined rehearsal that begins at 3:00 PM. Student-singers then enjoy a pizza dinner before a dress rehearsal on stage. On the very next evening, student-singers return to the auditorium and perform for a large audience as guests of the Peoria Area Civic Chorale.

The Middle School Festival Choir typically takes place in December and targets interested student-singers (grades 7-9). Home music teachers send student-singer nominations to the Festival Coordinator in October. In the meantime, a guest director is secured who in turn selects two pieces of music for rehearsal and performance. The music is ordered by the Festival Coordinator and sent to school music teachers four weeks in advance of the Festival Choir experience in an effort to help prepare the students for a musical successful experience. The combined rehearsal (around 90 singers), and the subsequent performance, are typically scheduled during the second or third week of December.

The Children's Festival Choir typically takes place in early May and targets student-singers (grades 4-The Middle School Festival Choir Program follows as similar sequence as above, (i.e., the music teachers send their nominations to the Festival Choir Program Coordinator in March. A guest conductor is secured, music is selected by the guest conductor and subsequently ordered, received, and distributed back to music teachers four weeks in advance of the two-day festival. As in the Middle School Festival Choir program, approximately 90 student-singers participate in the two-day festival choir event.

February 20, 2021

**JOB DESCRIPTION:** Plan and coordinate two (i.e., Winter and Spring), 2-day Festival Choir Program events for student-singers in Central Illinois. The Program Coordinator is responsible for the logistical planning, organization, and coordination of the Festival Choir Program as outlined in this document. This part-time staff member represents the Peoria Area Civic Chorale and as such will report directly to the Artistic Director/Conductor of the Peoria Area Civic Chorale and the Civic Chorale's Board of Directors.

**POSITION QUALIFICATIONS:** Minimum of a bachelor's degree in Music Education, Music Performance, or equivalent experience required. Previous experience working with children (grades 4-9) and their music educators is highly desirable.

**PROFESSIONAL SKILLS:** Event management, contracts and negotiation, budgeting, hiring, live performance, leadership, ability to multitask, ability to network with music educators in Central Illinois using strong written and verbal communication skills. The Program Director must be able to work with a large assortment of people and businesses in order to ensure that each music event runs smoothly and is a complete success.

**COMPENSATION:** Compensation is paid on a stipend basis following each Festival Choir event that includes a combined rehearsal and a performance the following evening.

**TO APPLY:** Please submit a cover letter and resume electronically to [paccemployment@gmail.com](mailto:paccemployment@gmail.com). Requests for additional information may be directed to Dr. Joseph Dean Henry, Artistic Director/Conductor of the Peoria Area Civic Chorale ([jdhenrydma91@gmail.com](mailto:jdhenrydma91@gmail.com)).